

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
VIRTUAL AND IN-PERSON MEETING
HELD November 20, 2025**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **November 20, 2025, at 6:03 P.M.** The following members were Present at the meeting: Chairperson Jennifer Spears, Member Chris Klasen, Member Lora Gruner and Member Glenn Rodriguez.

The following matters were discussed, considered, and decided at the meeting:

1. Call to Order at 6:00 P.M. by Chairperson Spears

A. Roll Call –Chairperson Jennifer Spears	Present
Member Chris Klasen	Virtual
Member Kevin McKinley	Absent
Member Glen Rodriguez	Present
Member Lora Gruner	Present

- Fire Chief James Tucker, Assistant Chief Allen Yalen and Administrative Assistant Claudia McMullen were in attendance. Gabe Bouldra, with James Vincent Group, was also present.

2. Pledge of Allegiance – Fire Chief Tucker led the Pledge of Allegiance.

3. The next meeting is scheduled for December 18, 2025, at 6:00 P.M.

- Confirmed by all board members present.

4. Call to the Public

- No response.

5. Employee Recognition

- New Hire Badge Pinning - Firefighter Ainsley Varvel

The Board temporarily deviated from the order of the published agenda.

6. 2026-015a – Review, discussion and possible action to invest funds through the State of Arizona’s Local Government Investment Pool (LGIP).

- Jake Richardson provided an in-depth Power Point presentation and answered general questions from the board
- General discussion followed.

- Motion by Member Gruner, seconded by Chairperson Spears, to invest funds through the State of Arizona’s Local Government Investment Pool (LGIP).. The motion passed 4 to 0.

7. Consent Agenda – 2026-020 – Review, discussion, and possible action of the Consent Agenda

- A.** Approval of the Minutes from October 16, 2025, Board Meeting.
- B.** Approval Resolution #26-007 Black Annexation – 3210 E Mescalero Dr.
- C.** Approval Resolution #26-008 Dorame Annexation – 2540 E Calle Bacardi
- D.** Approval Resolution #26-009 Hames Annexation – 18045 E Mountain Canyon Rd.

- Motion by Member Rodriguez, seconded by Chairperson Spears, to approve the monthly consent agenda. The motion passed 4 to 0.

7. Reports and Correspondence

A. Board Member Report

- No comment.

B. 2026-021 - Fire Chief's Report – Reviewed by the Board. Report on file.

- Attended the monthly leadership meeting with VFFA
- Applied for \$15,791 Fire House Subs to purchase additional fire hose.
- Met with NWFD to revise the Prevention IGA.
- Submitted the third quarter report to DFFM for the Type-6 grant.
- FEMA reimbursements for staffing have been on hold due to the shutdown.
- We may receive approximately \$16K from the high voltage power line project.
- We had 66 new housing permits last month.
- We had 297 incidents and 108 transports.

C. 2026-022 - October's Financial Reports—Review, discussion, and possible action for the district's financial status, including monthly summary reports for October 2025. Gabe Buldra, with JVG, presented the financial report.

Key points:

- Revenues for October were \$1,780,458, which was \$421,043 over budget.
 - o Pima County revenue for October is \$1,675,864, which is \$418,072 over budget.
 - o Non-Tax Levy revenue for October is \$104,594, which is \$2,971 over budget.
- Expenses for October were \$847,587, which was \$15,281 under budget.
- Fiscal year revenue is \$3,032,346, which is over budget by \$499,954 and 33% of the total annual budget.
- Fiscal year expense is \$2,641,786, which is under budget by \$205,469 and 33% of the total annual budget.

-Motion by Member Rodriguez, seconded by Chairperson Spears, to approve the monthly financial reports. The motion passed 4 to 0.

8. Unfinished Business

A. 2026-015a – Review, discussion, and possible action to invest funds through the State of Arizona's Local Government Investment Pool (LGIP).

- *The Board temporarily deviated from the order of the published agenda. See above*

9. New Business

A. 2026-023 – Review discussion and possible action to renew the Intergovernmental Agreement between Rincon Valley Fire District and City of Tucson Fire Department.

- Brief presentation of the IGA from Fire Chief Tucker

- Motion by Member Rodriguez, seconded by Member Gruner to approve the Intergovernmental Agreement between Rincon Valley Fire District and City of Tucson Fire Department. The motion passed 4 to 0.

10. ADJOURNMENT - Motion by Member Gruner, seconded by Chairperson Spears, to adjourn. The motion passed 4 to 0. The meeting was adjourned at 6:45 p.m.

Dated 25th day of October 2025.

Rincon Valley Fire District Governing Board

Chairperson, Jennifer Spears

Clerk, Kevin McKinley

Board Member, Lora Gruner

Board Member, Christopher Klasen

Board Member, Glen Rodriguez